


MILLFIELD HOUSE

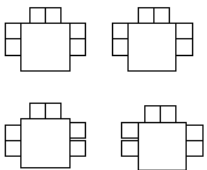
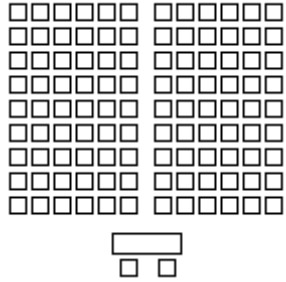
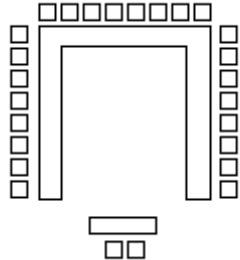
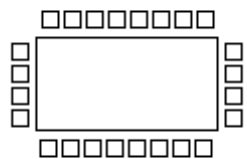
The newly refurbished Millfield House re-opened in April 2011. Millfield House is a Grade Two* listed building and is one of the few centres that can boast excellent transport links whilst being set in beautiful park land. We accommodate a wide range of activities from training and meetings to rehearsal space and dance classes all with free parking.

VENUE HIRE RATES & CHARGES 2017/18

(These prices are valid until 31st March 2018 and are relevant to the dates of hire, NOT the date of the booking.)

Floor	Room	Theatre Style	Board Room	Horse shoe	Cabaret	Dimensions	Cost per hour
Ground 	Strand	50	30	25	38	28' x 28'	£32.00
	Ambassadors	30	20	18	18	25' x 25'	£27.00
1 st Floor	Huxley	50	30	25	38	28' x 28'	£32.00
	Bridport	30	20	18	20	26' x 19'	£28.00
	Aylward	20	16	12	10	16' x 16'	£23.00
2 nd Floor	Sawyer	30	20	18	20	24' x 23'	£27.00

Layouts

<u>Cabaret</u>	<u>Theatre</u>	<u>Horseshoe</u>	<u>Boardroom</u>
Groups of tables with chairs. This layout is suitable for a wide variety of events. Round tables are used in the theatre space.	Rows of chairs. This is suitable for conferences and awards events that have large amounts of people.	This layout is suitable for medium sized meetings and presentations. This layout can be <u>with or without tables</u> . Please specify on the booking form.	Square table with chairs around the outside. This layout is suitable for smaller meetings and discussions.
			

Additional Facilities (VAT will be added except for LBE Customers)

Conference Audio Visual Package (Data Projector, Laptop and Screen, DVD Player)	£120
Music Player	£30
Flipchart Pad & Pen	£18.00
Piano (Strand or Ambassadors Only)	£80
Electric Piano (full size 88 key)	£40
Photocopying A4 Black & White	12p per sheet
Photocopying A4 Colour	18p per sheet
Photocopying A3 Black & White	20p per sheet
Photocopying A3 Colour	25p per sheet
MFD Available to Council Staff	

Refreshments (VAT will be added except for LBE Customers)

Tea & Coffee per head	£1.40
Tea, Coffee inc. Biscuits per head	£1.90
Tea, Coffee & Danish Pastries per head	£4.00
Still Mineral Water per 1.5 litre bottle	£2.40
Sparkling Mineral Water per 75cl bottle	£2.40
Orange Juice per 1 litre carton	£2.40

Conference Catering

All our menus use organic, free-range, British produce from sustainable farming methods to ensure that our buffets offer the perfect lunch for your event.

Our menus change with the seasons, so you will always be offered the freshest ingredients available. All our menus are charged per head, and VAT will be added except for LBE Customers.

Menu 1

A beautiful selection of seasonal Sandwiches/wraps made on white and brown bread & Fresh Fruit Platter
£6.10

Menu 2

A beautiful selection of seasonal Sandwiches/wraps made on white and brown bread, 4 finger foods with meat, fish and vegetarian options & Fresh Fruit Platter
£8.10

Menu 3

A beautiful selection of seasonal Sandwiches/wraps made on white and brown bread, 7 finger foods with meat, fish and vegetarian options with seasonal salads & Fresh Fruit Platter
£9.90

Menu 4

A beautiful selection of main course salads with an assortment of fresh breads
£12.00

Hot Buffet

We offer a wide range of dishes, to cater to all tastes. We will be happy to discuss different options with you. (Minimum order of 10)

£13.00

Breakfast

Breakfast - filled breakfast savoury rolls, fresh pastries, fruit £8.20

Breakfast - hot bacon, sausage, eggs, mushrooms with rolls £8.20

A little extra...

Tea, Coffee & Handmade Cake selection £6.50

**FOR FURTHER INFORMATION PLEASE CALL 020 8887 7333
OR EMAIL Millfield.hire@enfield.gov.uk**